



## **JOB DESCRIPTION:**

### **BISHOP'S TACHBROOK BEFORE & AFTER SCHOOL CLUB PLAY WORKER ('OOSC')**

*Bishop's Tachbrook Out of School Club (OOSC) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

#### **BROAD DESCRIPTION: PLAYWORKER :**

- Prepare and lead a varied range of appropriate play opportunities/activities including arts, crafts, indoor and outdoor play, creative and cooking activities, ensuring children are involved in reaching decisions about the choices on offer.
- Model suitable safe delivery of these play opportunities/activities and maintain essential equipment so that children can access appropriate materials to follow their own interests and creative ideas.
- Note any significant interests in children's development, play and learning experiences, building on these to ensure the best provision.
- Work within the Children's Act, ensuring that standards and guidelines are adhered to by self and others
- Administer first aid as appropriate and according to policies.

#### **QUALIFICATIONS/ TRAINING AND LIKELY ABILITIES**

- Educated to at least GCSE in literacy and numeracy to be able to read and understand procedures, policies and legislation
- Knowledge of relevant procedures or willingness to be trained in: Child Protection, First aid, Health and Safety, Food Hygiene.
- Ability to understand and meet individual children's needs
- Understand good quality childcare
- Be able to maintain accurate records
- Be able to use own initiative.
- Previous relevant experience working with young children
- Have good communication skills
- Able to lead and participate in safe and creative play

The hours for this post are based on 7.00am-8.45 am and 3.15 pm-5.45pm in term time. During half terms and holidays when the club is open, the hours are usually 8.30am-4.30pm though this can vary according to demand. The Club is normally open during half term, Easter holidays and for the first 4 weeks of the Summer holiday. The club is closed during the Christmas holiday. The club would seek to be flexible and possibly provide more or less hours for the right candidate.

Currently we are seeking a sessional worker who can join our team and fill shifts as required.