Bishop's Tachbrook CE School Presentation Policy

We teach children to write legibly and fluently with appropriate speed and style by taking pride in the careful presentation of their work as their motor skills develop. Pencils are the norm for recording in all subjects though certain tasks, for example in Art may require specific choice of implements. A wide variety of mark making implements including pencils are also used in EYFS as children develop their grip and fine motor skills, experimenting with all sorts of writing implements.   Line guides are used where appropriate when writing on plain paper in KS1 and KS2.

English

Reception: The date is recorded by an adult. In the Summer Term children may begin to write the short date if possible (eg 7.6.11).

Year 1:   Children write the short date. More able children start to write the LI themselves by the end of the Autumn Term. Pencils are used for writing.

Year 2-6:   Children write the long date including day (eg Monday 7th June 2014) and the LI themselves.

Maths

Short date and LI as above for each year group. By the end of Year 2, children begin to use one square for each digit and use a ruler to draw straight lines. Pencils are used. Margins should be drawn in KS2 Maths books.

Science and Work in Foundation Subjects.

The short date and LI is written in different year groups as above.
Pictures are drawn in pencil(s). Writing, diagrams, labelling and drawing
are also done in pencil. Colouring is done with pencil or wax crayons.

If children make a mistake, they draw a line through it or ask an adult to erase it. Erasers should only be used by pupils occasionally at the discretion of the teacher.

Children will be rewarded for high standards of presentation in all
subjects in line with our reward systems eg: House Points/ stickers/ praise.

These are the expectations we have for the majority of children. There are of course individual children whose needs mean that teachers must use their professional judgement when applying this policy.